

APA Personnel Certification - Continuing Education Training Log

CE Requirement: Certificate holders must complete 12 hours of continuing education during each 3 year renewal period.

Types of CE accepted:

- 1 APA educational events (max. 6 CEUs per event)
- 2 Education through approved providers, such as CSI/NPCA/World of Concrete/AIA (1 CEU for each 1 hour of education; max. of 8)
- 3 Review Company Procedures (max. 1 CEU for each 1 hour of review)
- 4 Review Case Study Articles (1 CEU for each 1 hour of review; max. of 3 CEUs)
- 5 Review/Update Plant's QC Manual (max. 2 CEU for each 1 hour of review)
- 6 Other training such as plant tours, site visits, lunch & learns, mentorship, OSHA courses, etc. (1 CEU for each 1 hour of education; max. of 6)

Certificant's Name:	
Plant Name:	

BATCH PLANT OPERATOR / QC I / QCII						Official Use Only
CE TYPE	Date of Course / Education	Provider Name (APA, AIA, Periodical Name, etc.)	Name of: A) Educational Session, Activity, or C) Article Title and Publication Date	Date(s)	Length of Course/Education /Training	COUNT
In-Person/Web. Education Plant QC Manual Review Plant Procedure Review Article Review Other Training						
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In-Person/Web. Education Plant QC Manual Review Plant Procedure Review Article Review Other Training						

I affirm that continuing education requirements listed above were satisfactorily completed by above named employee and that I am a direct supervisor of this employee.

NAME: _____ **DATE:** _____ **TITLE:** _____

This form must be signed, dated and submitted to the APA at renewals@archinfo.org. For questions please call 850.205.5637. If more rows are needed, please submit additional forms.